







CRA'S COMMISSIONERS IN THE CLASSROOM WHAT'S NEW? TIME'S A-CHANGING!



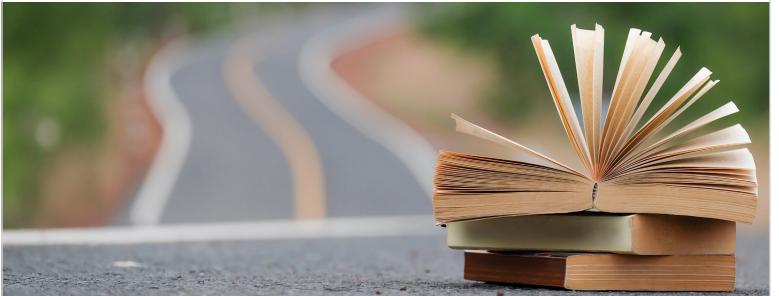
Tuesday, February 17, 2026 | 7:30 a.m. – 3 p.m.

Comfort Inn & Suites and Conference Center | 2424 S. Mission St., Mt. Pleasant

It's time to hit the books! This brand-new, full-day "class schedule" is built to give commissioners the tools, tips and know-how to succeed in their role. Throughout the day, you'll:



- ✓ Get a History Lesson on county road agencies ✓ Take Civics Class to understand the ins and and what it takes to step into office;
- ✓ Master Management skills for running smooth, productive meetings;
- ✓ Pass Law 101 with a crash course on FOIA and ✓ Prepare for the future in Study Hall with a the Open Meetings Act;
- and managing staff in our Policy Primer;
- outs of road funding;
- ✓ Crunch the numbers in Math Class with a look at agency budgets;
- preview of what's coming your way; and
- ✓ Learn the difference between setting policy ✓ Build stronger agencies together in Gym Class, focused on teamwork.



JUST \$175 TO ATTEND

REGISTER ONLINE! micountyroads.org/classroom

Overnight accommodations at the Comfort Inn & Suites available at \$98 per night by calling 989.772.4000.

For more information contact:

COMMISSIONERS IN THE CLASSROOM



7:30–8 a.m. **BREAKFAST**



MORNING SESSION - THE BACKGROUND

Presiding: Jo Ann McCollum, Chair, CRA Commissioners Committee and Chair

Washtenaw County Road Commission

8 a.m. Welcome and Pledge of Allegiance

8 – 8:30 a.m. HISTORY LESSON - ALL ABOUT COUNTY ROAD AGENCIES

Get a quick primer on the origins of county road agencies, how commissions and departments are structured and the basics every commissioner needs to know, from meeting requirements to

communications and the Oath of Office.

8:30 – 9:30 a.m. MANAGEMENT LESSON: - FOR PRODUCTIVE MEETINGS

Learn how to run effective, efficient meetings by setting clear agendas, applying Robert's Rules of

Order and managing public comment periods. Interactive session!

9:30 – 9:45 a.m. **STRETCH & SNACK BREAK**

9:45 – 10:15 a.m. **LAW 101: - DOING THINGS RIGHT**

A practical look at critical laws every commissioner must follow including the Freedom of Information

Act and the Open Meetings Act.

10:15 – 11 a.m. **POLICY PRIMER: - COMMISSIONERS SET, CHIEF ADMIN OFFICER EXECUTES**

Understand the line between policymaking and management, including real-world examples like

compensation plans, equipment purchases and township match programs.

11 – 11:30 a.m. LUNCH

AFTERNOON SESSION

Presiding: Russell Williams, Chair, CRA Commissioners Training & Education Subcommittee and

Commissioner, Marquette County Road Commission

11:30 a.m. – CIVICS CLASS: - ROAD FUNDING 101

12:30 p.m. Explore the fundamentals of how Michigan's roads are funded with a dive into the Michigan

Transportation Fund formula, plus where local and federal funds fit into the picture.

12:30 – 12:45 p.m. **STRETCH & SNACK BREAK**

12:45 – 1:30 p.m. MATH LESSON: - ROAD AGENCY BUDGETS

Break down the numbers that keep road agencies running including revenue, expenditures and the

role of the commissioner.

1:30 – 2 p.m. STUDY HALL: - FUTURE PLANNING AND WHAT'S COMING AT YOU?

Look ahead to the issues, opportunities and challenges road commissioners will face in the future.

2 – 3 p.m. **GYM CLASS: - TEAMWORK**

Discover how commissioners and staff can work together to build stronger agencies through

collaboration and trust.



SCHOOL'S OUT!

HOMEWORK: Commissioners Handbook and online quiz – For your FREE CRA hat!

For more information contact:

Dustin Earley | 517.482.1189 | dearley@micountyroads.org | micountyroads.org