

Roscommon County Road Commission

James Porath, Commissioner
Justin Wykoff, Commissioner
Clint Stauffer, Commissioner
Brian Vaughn, Commissioner
Scott Eckstorm, Commissioner

820 E. West Branch Road
Prudenville, MI 48651

Roger Saxton, Manager
Phone: (989) 366-0333
Fax: (989) 366-0299
Website: www.roscommoncrc.gov
E-mail: rcrc@roscommoncrc.com

RCRC Parking Lot and Driveway

Invitation to Bid
May 14, 2026

DEADLINE:
Submitted Bids Must Be Sealed and
Received by 2:00 PM Thursday, May
28, 2026

Introduction & Background

The Roscommon County Road Commission invites prospective contractors to submit bids to furnish all labor, materials, equipment, and incidentals necessary for milling 6,272 square yards of existing asphalt and overlay milled and remaining asphalt pavement surfaces, totaling 25,725 square yards, and install pavement markings at its main office located at 820 E. West Branch Rd. Prudenville, Michigan 48651.

Bid Requirements and Timeline

Bid Submission:

The RCRC Parking Lot and Driveway bid is due by **2:00 p.m. on Thursday, May 28, 2026.**

Late bids will not be accepted and will be returned unopened to the vendor.

The Roscommon County Road Commission reserves the right to waive irregularities and to accept and/or reject any and all Bids.

SUBMIT SEALED BIDS TO:

Roscommon County Road Commission
820 E. West Branch Rd
Prudenville, Michigan 48651

CONTRACTORS MUST COMPLY WITH THE FOLLOWING REQUIREMENTS

✓ THE CONTRACTOR'S NAME, PHONE NUMBER, EMAIL ADDRESS, BUSINESS ADDRESS, AND PROJECT NAME "RCRC PARKING LOT AND DRIVEWAY" MUST APPEAR ON THE TOP LEFT CORNER OF THE SEALED ENVELOPE.

✓ SUBMIT ONE WRITTEN COPY OF BID.

✓ AFTER AWARD AND PRIOR TO COMMENCEMENT OF WORK SUBMIT CERTIFICATE OF GENERAL LIABILITY INSURANCE IN ACCORDANCE WITH THE ROAD COMMISSION'S INSURANCE REQUIREMENT'S. [SEE APPENDIX A]

Questions:

Questions regarding the bid should be directed via phone, or via email to the following contact by 2:00 p.m. on Thursday, May 21, 2026

Devin Kern
Engineering Tech
Roscommon County Road Commission
820 E. West Branch Road
Prudenville, MI 48651
Phone: 989-366-0333 ext. 1008
Email: kernd@roscommoncrc.com

On-Site Visit:

Contact Devin Kern at (989)-366-0333 ext. 1008 to schedule an on-site visit.

The Road Commission has established the following timeline in relation to the project. Note that dates are subject to change.

Bid distributed:	May 14, 2026
Deadline for questions submitted in relation to bid:	May 21, 2026
Onsite visits scheduled upon request no later than:	May 21, 2026
Deadline for receipt of bids:	May 28, 2026
Public bid opening:	May 28, 2026 2:00 PM
Bid awarded at regularly scheduled Board Meeting:	May 28, 2026 7:00 PM
Desired date of project completion:	October 15, 2026

Construction Highlights

Project Scope

The project consists of resurfacing the existing parking lot and driving areas. Milling will be performed at designated locations to allow existing asphalt pavement to remain in place and receive a Hot Mix Asphalt (HMA) 13A overlay. Milling shall be performed as necessary to provide smooth transitions at tie-ins and fixed structures. Pavement markings shall be installed after the completion of HMA 13A overlay.

Project Specifications

- Contractor is required to pull all applicable permits prior to work starting.
- Contractor shall furnish all labor, materials, equipment, supervision, and incidentals necessary to complete the work.
- Contractor shall maintain safe access to the facility during construction.
- Work includes Milling of **6,272 square yards** at designated transition areas including a butt joint where driveway ties into M-55, around concrete fuel island, along concrete sidewalks and pads, door landings, adjacent asphalt, curb and gutter sections and existing snowmobile crossing overlay prior to placing HMA 13A.
- Milling depth shall be **1-1/2 inch**, and shall daylight out where indicated.
- **25,725 square yards** of HMA 13A shall be placed over the existing asphalt and milled surfaces.
- HMA material shall be **13A 0% RAP mix (or approved equivalent)**.
- HMA 13A shall be placed at a target application rate of **165lb/Syd**.
- A new 965 square yard parking pad will be constructed in the southwest corner adjacent to the sign shop; aggregate base will be prepared by RCRC, contractor paving to consist of **two lifts at 165 lb/syd each**.
- Finished grades of HMA shall match existing elevations at all tie-in points, including curbs, sidewalks, building entrances, and adjacent pavements to maintain smooth flush transitions conforming to ADA requirements.
- The overlay shall be placed and compacted to preserve or restore proper surface drainage patterns, ensuring water sheds efficiently.

- Contractor shall sweep the surface and apply bond coat per section 501 of the Standard Specifications for Construction at a uniform application rate of 0.10 to 0.15 residual gallon/square yard prior to paving.
- Parking lot striping and special pavement markings shall be applied in reference to the pavement markings provided in Appendices C, D, and E, and in compliance with all applicable ADA accessibility requirements.
- Pavement markings shall include waterborne striping of standard parking stalls and ADA accessible parking stalls, including required access aisles and ADA accessible symbols, as well as polyurea application of special markings including stop bars, directional arrows, and other designated pavement markings. A thermoplastic protective snowmobile crossing overlay shall be applied over top of the new HMA in the same location as the previous one.
- All construction and materials shall meet the requirements of the Michigan Department of Transportation 2020 Standard Specifications for Construction, applicable MDOT Special Provisions, and Roscommon County Road Commission Special Provisions. Materials used shall be listed on the MDOT Qualified Products List (QPL) where applicable.
- Upon completion, contractor shall remove all debris, clean paved surfaces, and restore disturbed areas.

Contract Award

The contract will be awarded to the bidder whose bid conforms to the requirements of the Contract Documents and is determined to be in the best interest of the Roscommon County Road Commission.

The Roscommon County Road Commission has adopted a Local Contractor Preference Policy. Go to 'Adopted Policies' at www.roscommoncrc.com for details and application form.

BID GUARANTEES:

The undersigned shall enclose a certified or cashier's check, on an open solvent bank, or bid bond in the amount of not less than 5% payable to the Roscommon County Board of Road Commissioners as a guarantee of good faith. If the undersigned is the successful bidder and fails to enter into a contract or to furnish satisfactory bonds to the Board of Roscommon County Road Commissioners within fifteen (15) days after being furnished with the necessary contract and bond forms, said check or bid bond, shall be forfeited to the Board of County Road Commissioners as liquidated damages. It is understood that the check, or bid bond, of the selected bidder will not be returned until the contract has been executed, and that the proposal guarantees all except the selected bidder will be returned promptly

Pre-Construction Meeting

The Contractor shall schedule and attend a pre-construction meeting with the Roscommon County Road Commission prior to commencement of any work.

The pre-construction meeting shall include discussion of, at minimum:

- Proposed project schedule
- Traffic control plan and site access
- Coordination with Road Commission operations
- Materials and mix design confirmation

APPENDIX A

Contractor Insurance Requirements

All contractors performing work shall procure and maintain, at their own expense, the insurance coverage outlined below. Coverage shall be maintained for the duration of the project. Certificates of Insurance shall demonstrate to the Roscommon County Road Commission that the following minimum coverage requirements are in effect.

1. General Liability

- \$1,000,000 General Aggregate
- \$1,000,000 Personal Injury

2. Workers' Compensation

- \$500,000 Policy Limit
- \$100,000 Each Accident

3. Automobile Liability

- \$1,000,000 Combined Single Limit for each accident for bodily injury and property damage
- Not less than \$500,000 for bodily injury per person

Additional Insured

The Certificate of Insurance shall include the following additional insured language:

“ADDITIONAL INSURED: The Board of County Road Commissioners for Roscommon County, the Roscommon County Road Commission, and its officers, agents, and employees.”

Failure to provide and maintain the required insurance coverage may result in suspension or termination of work.

APPENDIX B

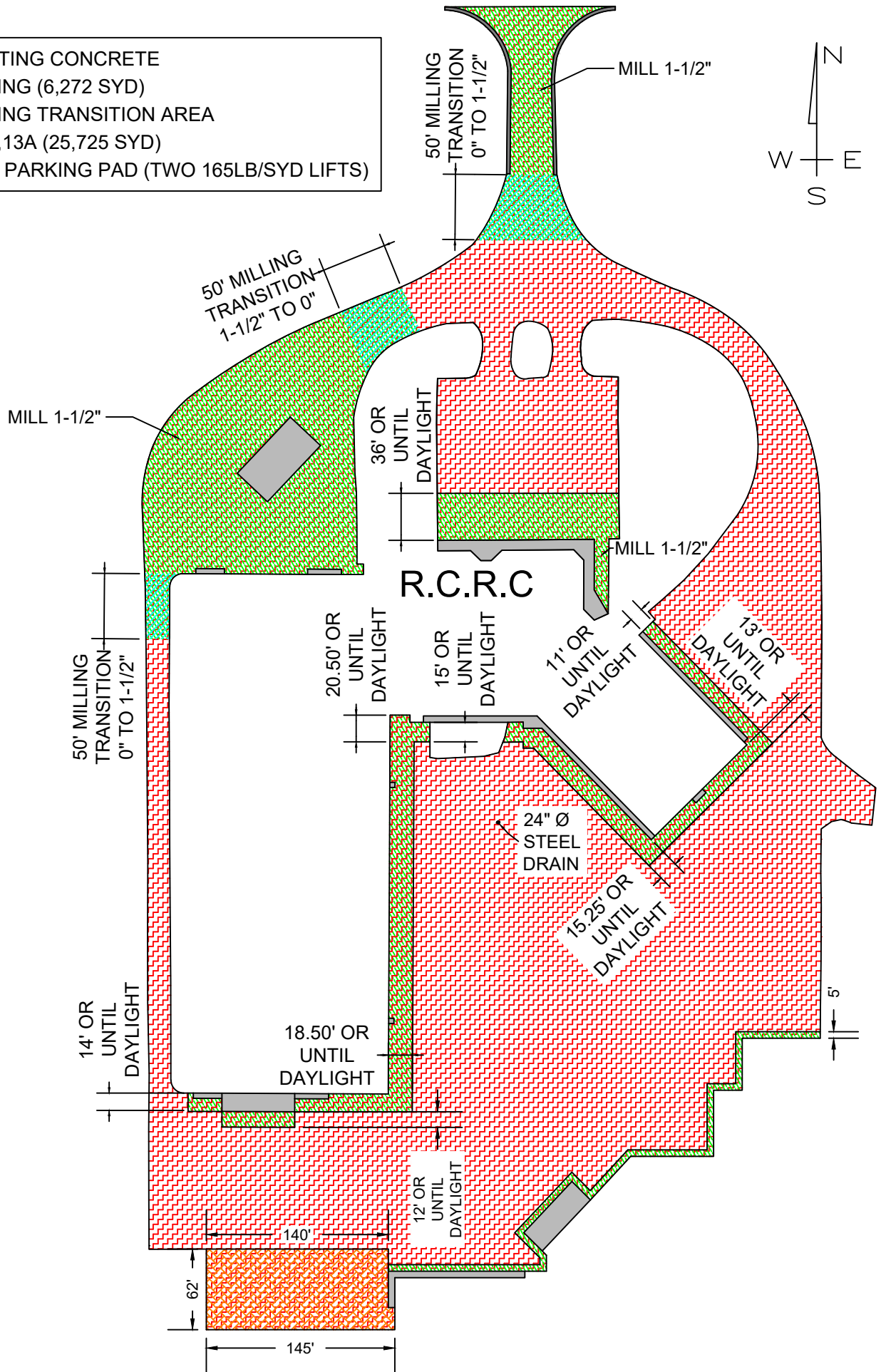
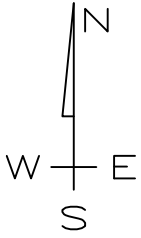
BID SHEET

Item	Unit	Qty	Unit Cost	Total Cost
Cold Milling HMA Surface	Syd	6,272		
HMA, 13A	Syd	25,725		
Pavt Mrkg, Polyurea, 24 inch, Stop Bar	Ft	45		
Pavt Mrkg, Polyurea, Lt Turn Arrow Sym	Ea	1		
Pavt Mrkg, Polyurea, Rt Turn Arrow Sym	Ea	1		
Pavt Mrkg, Polyurea, Thru Arrow Sym	Ea	3		
Pavt Mrkg, Waterborne, 4 inch, Blue	Ft	123		
Pavt Mrkg, Waterborne, 4 inch, White	Ft	71		
Pavt Mrkg, Waterborne, 4 inch, Yellow	Ft	2,323		
Pavt Mrkg, Waterborne, Handicap Symbol	Ea	2		
Thermoplastic Protective Ovly, Snowmobile Trail Crossing	Syd	45		

Total Project Cost: \$ _____

The bid must be signed by an official authorized to bind the contractor to its provisions.	
Company Name	
Address	
City	
State	
Zip Code	
Telephone Number	
Contact Person	
Title	
Email Address	
Authorized Signature	
Date	
Exceptions/Notes:	

- EXISTING CONCRETE
- ▨ MILLING (6,272 SYD)
- ▨ MILLING TRANSITION AREA
- ▨ HMA, 13A (25,725 SYD)
- ▨ NEW PARKING PAD (TWO 165LB/SYD LIFTS)



Aerial photo showing
where all project work
will be performed.

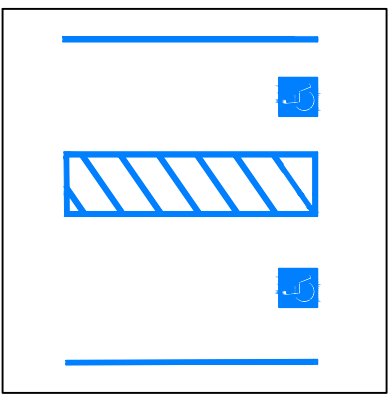
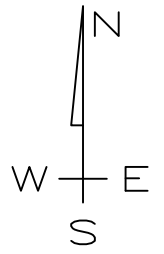


THERMOPLASTIC SNOWMOBILE CROSSING PROTECTIVE OVERLAY (12.5' X 32')

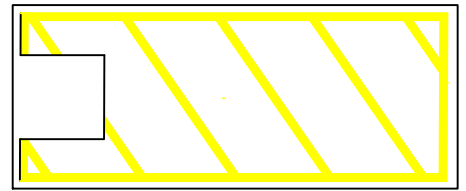
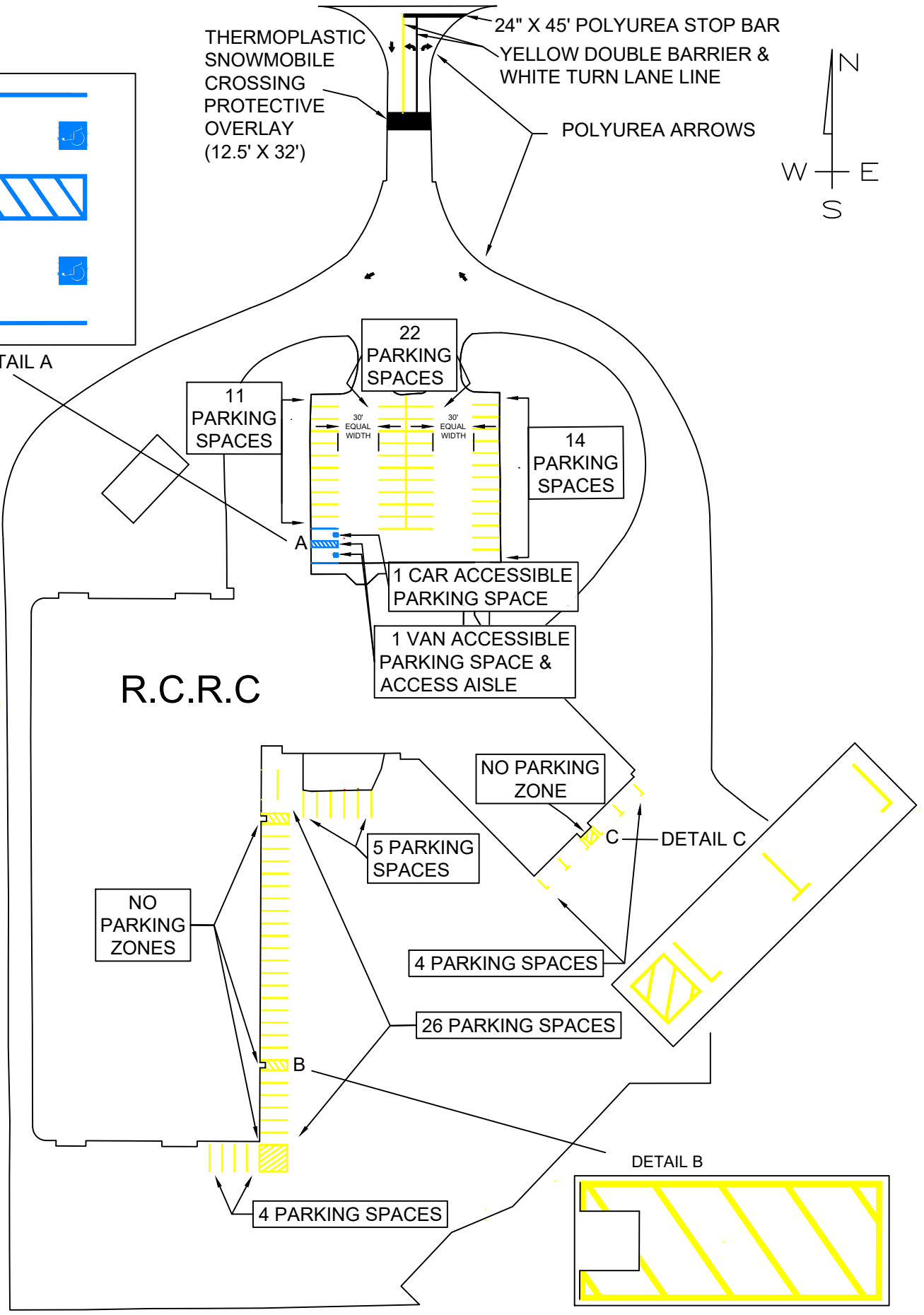
24" X 45' POLYUREA STOP BAR

YELLOW DOUBLE BARRIER & WHITE TURN LANE LINE

POLYUREA ARROWS

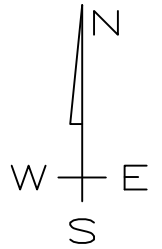


DETAIL A



DETAIL B

APPENDIX C

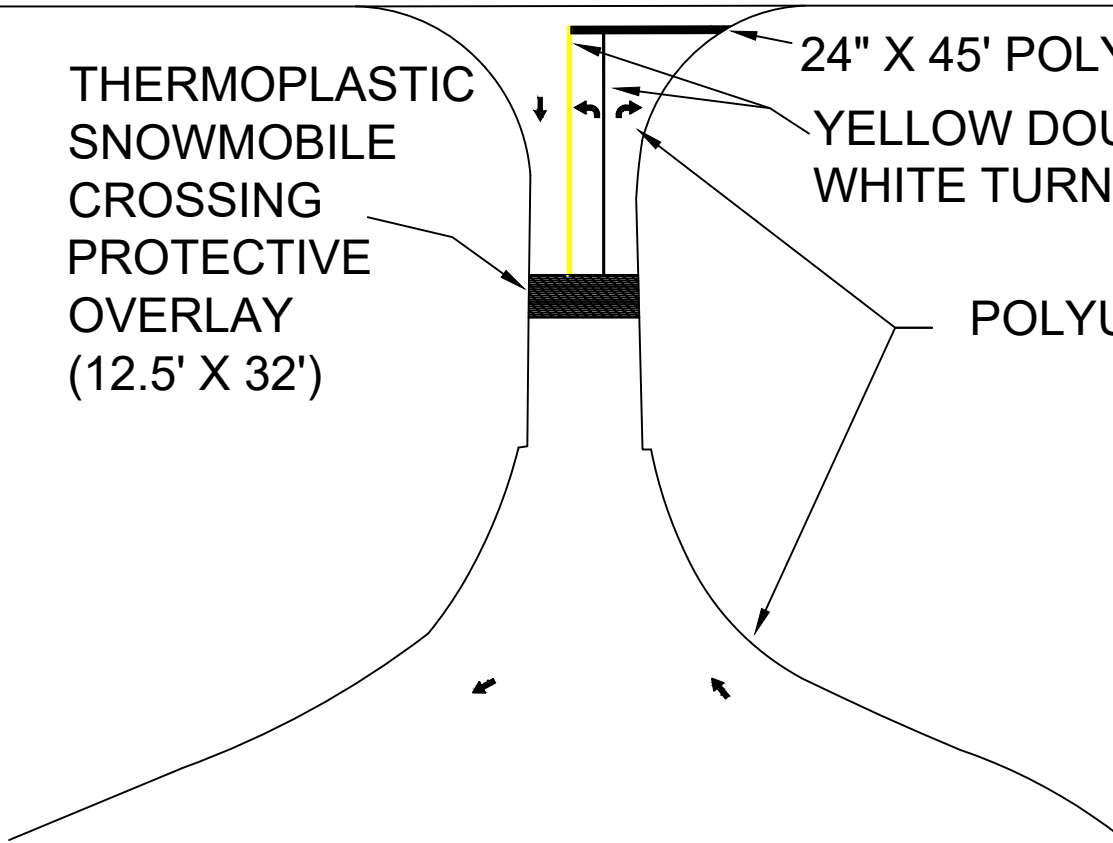


M-55

THERMOPLASTIC
SNOWMOBILE
CROSSING
PROTECTIVE
OVERLAY
(12.5' X 32')

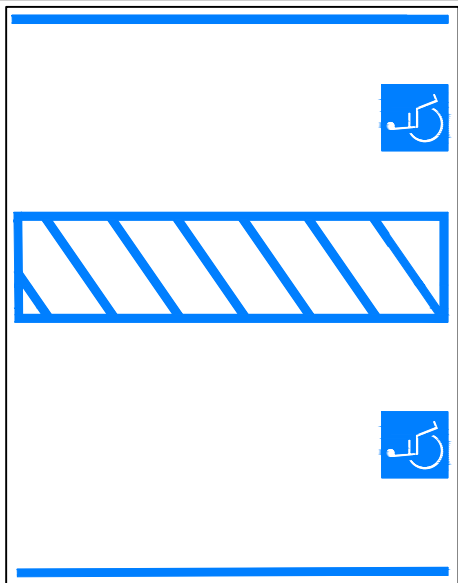
24" X 45' POLYUREA STOP BAR
YELLOW DOUBLE BARRIER &
WHITE TURN LANE LINE

POLYUREA ARROWS

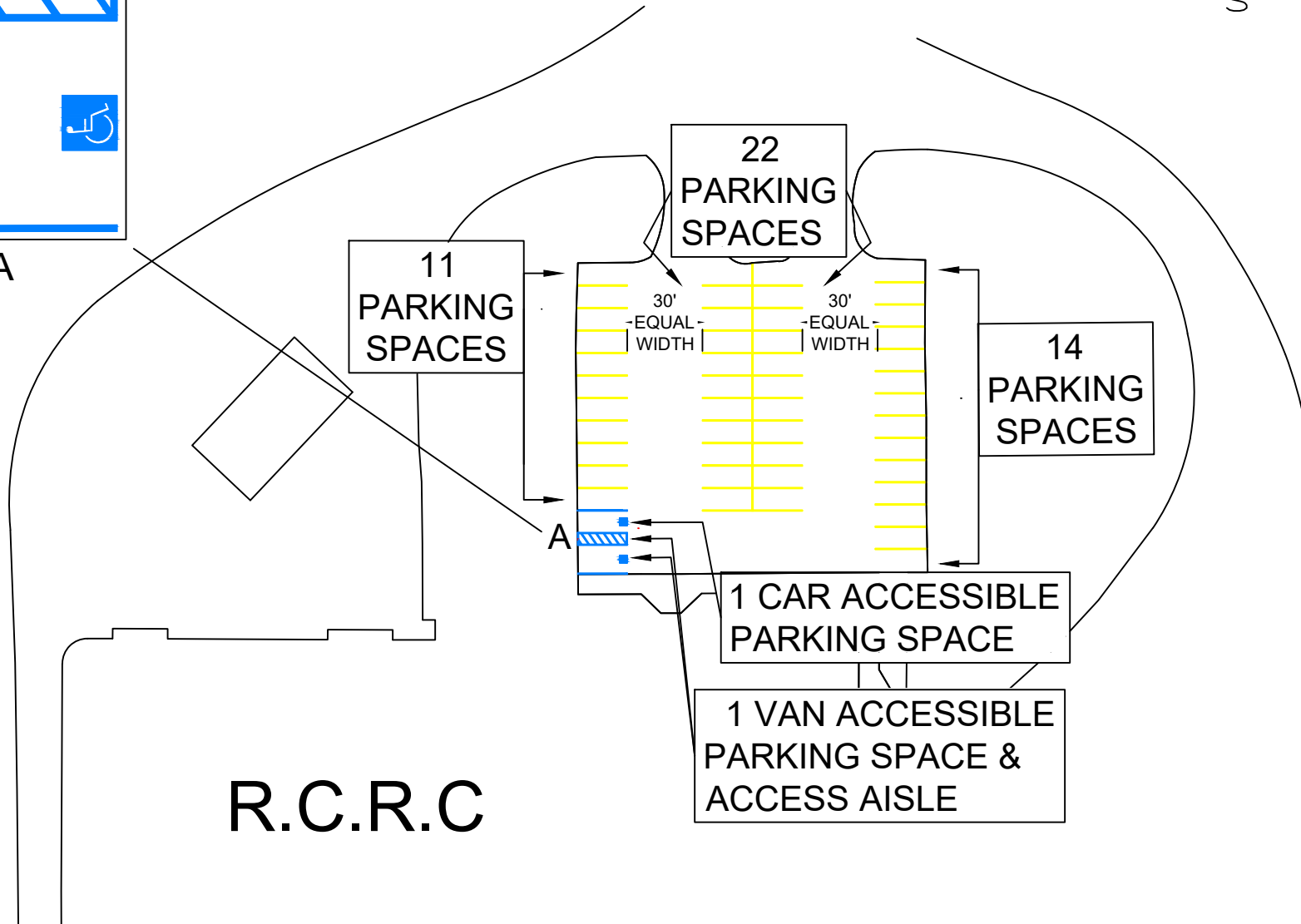


APPENDIX D

FRONT LOT

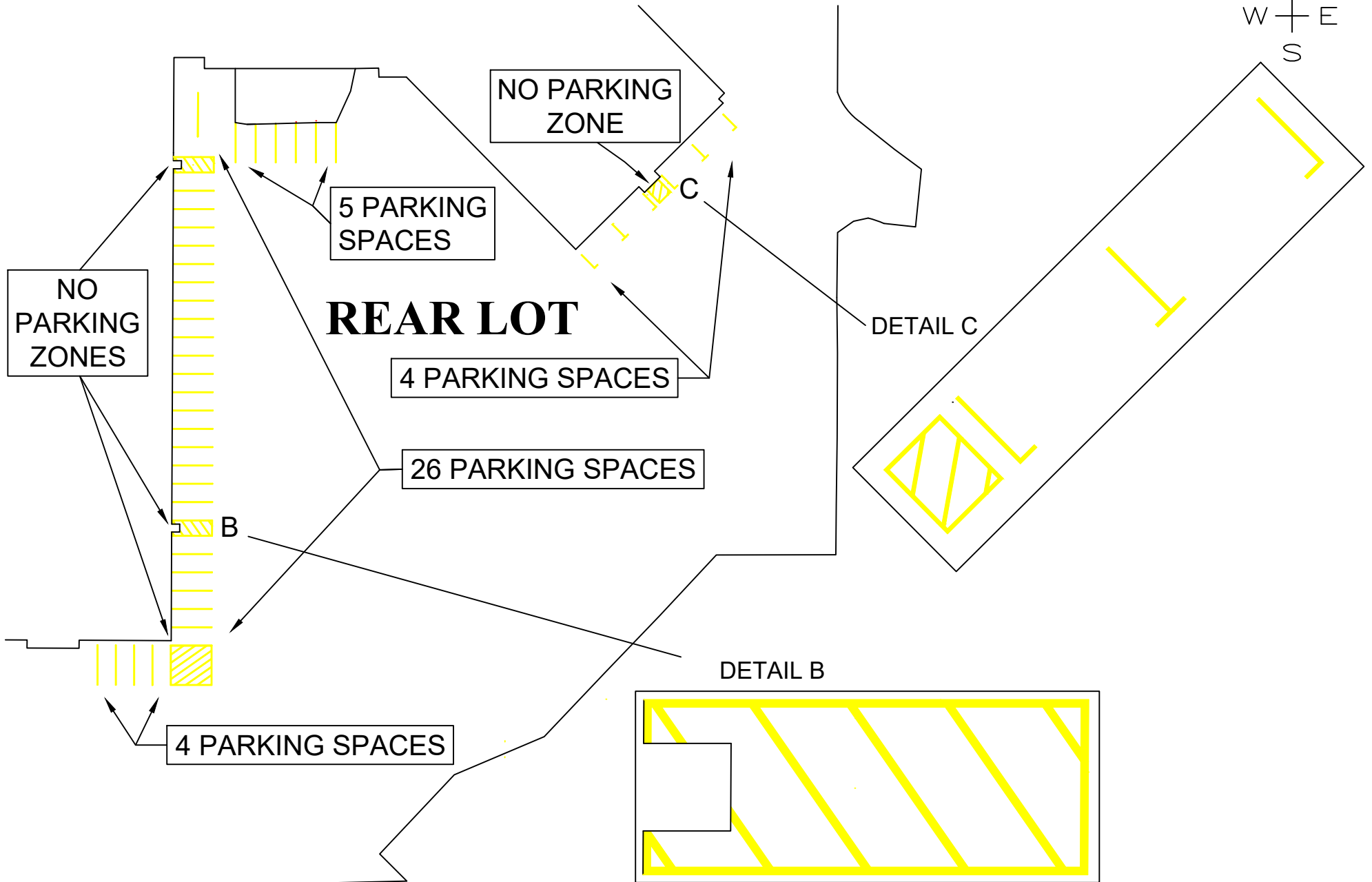
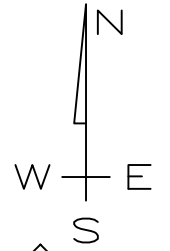


DETAIL A



R.C.R.C

APPENDIX E



NO PARKING ZONE

5 PARKING SPACES

NO PARKING ZONES

REAR LOT

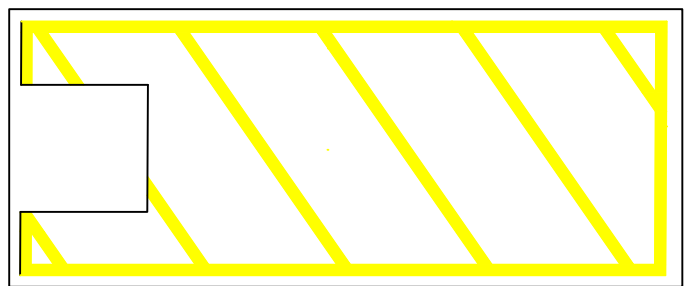
4 PARKING SPACES

26 PARKING SPACES

4 PARKING SPACES

DETAIL C

DETAIL B



B

C

